

Gilbert Scott Primary School

Policy for Charging and Remission

Educational Visits

During the year, classes may be taken to visit places of interest in connection with their class work. There are also sports fixtures, other visits and theatre outings arranged from time to time. Full details are sent to parents well in advance of the event. It is intended to keep a balance between beneficial experience and involving parents in inconvenient requests for monetary contributions.

Year 6 have the opportunity to participate in a week of environmental studies and outdoor activities. This week makes a valuable contribution to the child's academic, social and physical development. Full details are given well in advance of the visit so that the maximum number of children possible may participate. Limited financial help may be available in some instances and individual applications may be made, in confidence, to the head teacher.

Charging for school activities

Education provided by the school is essentially free but charges can be made in certain circumstances.

This policy states the rights of all pupils to free school education. However many of the activities that have become commonplace in schools, such as educational visits, will depend upon voluntary contributions if they are to take place.

If children bring work home, such as a cake or model, the school may charge for the cost of the materials as long as the parents are notified in advance. However it is not the school's policy to make charges specifically for these items although voluntary contributions may be invited on occasions.

If the school organises activities that take place either completely or partially outside school hours special rules apply. These will be explained to parents as each individual case arises.

Schools can charge for individual music tuition and, where this can be provided, a charge will be made.

Many school activities such as visits to places of interest and performances by theatre or music groups depend on voluntary contributions from parents. Without these voluntary contributions many such activities could not take place. The school will request voluntary contributions for all such activities.

The Head teacher is provided with the right to cancel any activity for which sufficient contributions have not been forthcoming.

Other charges

Payments are expected for the following:

- ❖ Wilful damage
- ❖ Vandalism
- ❖ damage to text books and other school equipment
- ❖ the replacement of lost books
- ❖ replacement book and P.E. bags

The provision of certain items is also required, ie school uniform

All payments made to the school, whether it is for school lunches, school trips, workshops, etc. should be taken to the school office.

Financial Aid

The attention of parents and carers is drawn to the following scheme of financial aid to pupils.

Free school meals will be awarded to children whose parents are receiving any of the following benefits:

- Income Support
- Income-based Job Seekers Allowance
- Child Tax Credit, provided that they do not also receive Working Tax Credit and they have an annual income, as assessed by HMRC, that does not exceed £16,190
- Support under Part IV of the Immigration and Asylum Act 1999
- Guaranteed Element of State Pension Credit

Applications should be made to the school.

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Chair of Governors

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Head Teacher

Date reviewed and minuted

Next review date: Summer 2012